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# Office on Asian and Pacific Islander Affairs

FY 2002 Proposed Operating Budget: \$206,698  
FY 2002 Proposed Capital Budget: \$0

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The Office of Asian and Pacific Islander Affairs seeks to ensure that a full range of health, education, employment and social services are available to the Asian and Pacific Islander community in the District of Columbia.

**The FY 2002  
proposed operat-  
ing budget is  
\$206,698, an  
increase of  
\$206,698 over the  
FY 2001 approved  
budget.**

The Office of Asian and Pacific Islander Affairs (OAPIA) advises the Mayor, the Council and the District of Columbia government on the views, needs and concerns one of the District's fastest growing minority group. OAPIA works with all levels of government to ensure the delivery of information and services to the Asian and Pacific Islander Community (API). The Office facilitates public and private programs that serve the needs of the API community on public safety, human rights, economic development, housing, employment, social services, public health, transportation, education and multi-cultural development.

The agency works to fulfill its mission by forcefully advocating on behalf of the API community within the government structure, addressing a wide range of staffing, funding and policy issues that affect both the availability and quality of services to the API community.

## Budget Summary

The FY 2002 proposed operating budget for the Office of Asian and Pacific Islander Affairs (OAPIA) is \$206,698. This agency receives all of its funding from local sources. This marks the beginning of the establishment of the OAPIA as part of the District of Columbia's Asian and Pacific Islander Community Development Act of 2000. There are 3 full-time equivalents (FTEs) supported by this budget (table AP0-2). In Fiscal Year 2001, two FTEs were funded from the budget of the Executive Office of the Mayor.

## Strategic Issues

- Increase access to health, education, employment and social services for all API residents.

## **FY 2002 Initiatives**

The Office of Asian and Pacific Islander Affairs' initiative for FY 2002 is to ensure that all API residents in the District of Columbia have equal access to a full range of health, education, employment and social services. The office plans to continue to actively work with community-based organizations that provide services to the API community. In addition, the agency will seek to provide technical assistance in developing grant proposals and partnerships with appropriate governmental and non-governmental entities.

## **Agency Background**

OAPIA was created by the Mayor's Order in 1987. The API community has increased 56 percent since 1990, faster than any other ethnic population in the District. Most members of the API community are first generation immigrants facing language and cultural barriers, and therefore require assistance in gaining access to governmental programs. The administration has seen in the last two years a dramatic increase in requests for assistance and information from the API community, especially from those residents with limited English speaking skills. The agency's three FTEs will address language barrier issues, ensure representation for the community and provide outreach services on behalf of OAPIA.

OAPIA has an Executive Director who oversees the daily operation of the office as well as supervises the staff. The staff consists of a Bilingual Staff Assistant and a Bilingual Program Coordinator.

## **Programs**

The Office of Asian and Pacific Islander Affairs serves the API community in the following ways:

**Advocacy** — The office serves as a liaison to the Mayor's office on issues concerning the API community. It intercedes on behalf of the diverse API population including at-risk children, seniors, small businesses, immigrants with limited English proficiency and persons with disabilities by providing assistance to those in need of the District's services. OAPIA assists in resolving civil rights and discrimination issues.

**Communications** — OAPIA provides pertinent information to the API community regarding changes in D.C. governmental services. It addresses and disseminates issues affecting the community through office publications, the media and public forums. It works to increase API community participation in the Mayor's programs and initiatives.

**Translation** — OAPIA assists the District's governmental agencies in providing bilingual translation services to the emerging population of Asian heritage. It serves as the District's official translator in order to provide members of the API community with equal access to the District's services.

**Grant Management** — OAPIA seeks to identify funding resources from the community-based agencies and businesses serving the API community. It seeks partnership opportunities with those agencies for innovative research, special programs and projects.

**Community Issues** — OAPIA seeks to identify pertinent issues in the API community. It works with other agencies to resolve problems and issues. The OAPIA Director meets with Agency Directors and staff quarterly to review and improve services regarding public safety, health, welfare and business regulations. The office facilitates meetings between community members and agency staff on a regular basis. It attends regularly scheduled community meetings. The OAPIA Director reports to the Mayor, on a weekly basis, any community issues or concerns.

**Community Organization** — OAPIA organizes the API community to support the Mayor's initiatives and programs. It establishes positive relationships with key community leaders and organizations. It assists with the identification and recruitment of APIs to serve on community boards and commissions. It makes a monthly report to the Commission on Asian and Pacific Islander Affairs.

**Community Outreach** — The OAPIA Director delivers the Mayor's message to the community. The director represents the Mayor at city-wide events, forums and through presentations to community organizations. The director works with Asian American Embassies and Consulates to facilitate greater communication between the Mayor's Office and Asian American representatives.

Table AP0-1

**FY 2002 Proposed Operating Budget, by Comptroller Source Group**

(Dollars in Thousands)

Office on Asian and Pacific Islander Affairs

	<b>Actual FY 2000</b>	<b>Approved FY 2001</b>	<b>Proposed FY 2002</b>	<b>Change from FY 2001</b>
Regular Pay - Cont. Full Time	0	0	144	144
Fringe Benefits	0	0	21	21
<i>Subtotal Personal Services (PS)</i>	<i>0</i>	<i>0</i>	<i>165</i>	<i>165</i>
Supplies and Materials	0	0	3	3
Utilities	0	0	2	2
Communications	0	0	2	2
Rentals - Land and Structures	0	0	2	2
Other Services and Charges	0	0	16	16
Subsidies and Transfers	0	0	0	0
Equipment and Equipment Rental	0	0	17	17
<i>Subtotal Nonpersonal Services (NPS)</i>	<i>0</i>	<i>0</i>	<i>42</i>	<i>42</i>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>0</b>	<b>207</b>	<b>207</b>

Table AP0-2

**FY 2002 Full-Time Equivalent Employment Levels**Office on Asian and Pacific Islander Affairs

	<b>Actual FY 2000</b>	<b>Approved FY 2001</b>	<b>Proposed FY 2002</b>	<b>Change from FY 2001</b>
Continuing full time	0.00	0.00	3.00	3.00
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>3.00</b>

Table AP0-3

**FY 2002 AP0 Proposed Operating Budget, by Revenue Type**

(Dollars in Thousands)

Office on Asian and Pacific Islander Affairs

	<b>Actual FY 1998</b>	<b>Actual FY 1999</b>	<b>Actual FY 2000</b>	<b>Approved FY 2001</b>	<b>Proposed FY 2002</b>
Local	0	0	0	0	207
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>207</b>

## **Funding Summary**

### **Local**

The FY 2002 proposed operating budget is \$206,698, of which \$165,148 is for personal services and \$41,550 for nonpersonal services. Of the total budget, \$106,698 is a transfer from the Mayor's Office for the establishment of OAPIA.

There are three full-time equivalents supported by local funds. The proposed personal services budget supports an Executive Director, a Bilingual Staff Assistant, and a Bilingual Program Coordinator.

The nonpersonal services budget consists of \$2,800 for office supplies; \$5,500 for fixed costs; \$16,000 for other services and charges such as community-based services, translation, and training; and \$17,250 for office equipment (furniture and computers). Refer to the FY 2002 Operating Appendices (bound separately) for details.

### **Trend Data**

Table AP0-3 shows the expenditure history for FY 1998–Proposed FY2002.

### **Performance Measures**

Under development.